

MSJE Code of Behavior

Purpose:

To clearly outline the expectations we have of each other, i.e., staff, parents and students.
To provide guidelines for situations of inappropriate behavior that may occur.

To ensure that staff/parents/children view the school as a center for Jewish education which maintains, as part of its philosophy, a spirit of mutual respect and cooperation.

Parents play a vital role in imparting and exemplifying the values reflected in the code and are partners with the teachers and administration in its successful implementation.

Students at MSJE are entitled to:

Learn in a warm, safe and trusted environment.

Respect of their rights, property and feelings by teachers, administrators and other students.

Be free of disruption, distraction, physical or verbal abuse.

Students at MSJE are expected to:

Follow instructions of the school staff (teachers, principal).

Be punctual for the start of classes.

Complete their in-class work and homework to the best of their abilities.

Treat everyone with courtesy and respect.

Seek assistance from their teacher, if necessary, to resolve conflicts.

Be truthful.

Refrain from eating any food outside the cafeteria.

Keep the classrooms free of litter.

Care for and respect their property, school property and the property of others.

Staff at MSJE are entitled to:

Respect, cooperation, consideration and support from the administration, students and parents.

Teach and work in a non-threatening environment.

Staff at MSJE are Responsible for:

Planning and conducting classes based on MSJE Curriculum.

Creating and maintaining an organized and safe environment.

Assisting students to learn.

Promoting students' self esteem.

Sensitivity to students rights, emotions and needs.

Communicating with parents regarding academic and behavioral concerns or achievements.

Parents are entitled to:

A safe, secure and supportive Jewish educational environment for their child(ren).

Communicate with the child's teacher.

Communicate with the school principal.

Communicate with the MSJE Board of Directors regarding school policies, practices, needs, etc.

Parents are responsible for:

Encouraging a positive attitude to Jewish education in the child(ren).

Taking an active and supporting role in their child's education.

Making certain that their child(ren) is punctual and prepared for class when he/she arrives at school.

Communicating to the school any pertinent medical, academic or behavioral issues about their child(ren).

Addressing Inappropriate Behavior

MSJE has adopted a zero tolerance policy regarding physical and verbal abuse. Students violating this policy will be subject to suspension and/or expulsion.

All other acts of inappropriate behavior will be addressed according to the situation, circumstances, and individual. Consequences and actions will be applied appropriately.

The following methods/steps will be taken in order:

Upon the first act of inappropriate behavior, the teacher will have an informal discussion with the student.

At the second offense, the student will be sent out of the classroom to see the principal in the cafeteria. The student will be given an assignment while he/she is out of the classroom, i.e., write about respect for one another or, what he/she did that was inappropriate and why or, how to resolve this conflict, etc. This will be followed by a discussion between student and teacher during a break or after class is dismissed. The teacher must then communicate and discuss the incident(s) with the parent(s).

If the poor behavior persists, the teacher and/or principal will arrange for a formal meeting with the parent(s) and may include the student if they feel it necessary. As appropriate, the principal may decide that the student pay restitution through service to the school and/or community for the damages in kind.

Students who exhibit chronic behavior problems will be suspended or expelled from the school. Tuition will not be refunded.

Guidelines for Dealing with Student and Parent Concerns

MSJE encourages communication between parents and teaching staff. Parents may call the teacher and/or principal if they want to discuss anything about their child's progress or express a concern about the classroom environment, curriculum, etc. It is expected that students, parents and staff will work together cooperatively to resolve any problems or address any issues that may be of concern.

Parents may request a meeting with the teacher and/or principal to discuss concerns. Students may also be invited to the meeting at the discretion and agreement of the teacher, principal and parent(s).

If the formal parent/teacher/principal meeting does not resolve the issues at hand, the concerned parties may contact an MSJE Board member who will, if necessary, bring it before the Board of Directors for discussion.

If the parent is a member of the Board of Directors and brings his/her concern to the Board of Directors for consideration, the parent/board member must recuse him/herself from the discussion to avoid conflict.

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